



# Tertiary Scholarship and Loans Board

TSLB 04

**"Building a Smarter Fiji"**

## ADVISORY FOR CHANGE(S) IN PARTICULARS

### A. Instructions

1. All the required information must be filled completely by the applicant.
2. All required documents/evidence must be attached.
3. Incomplete applications will not be considered by TSLB.
4. Duly complete form must be hand-delivered to a TSLB office nearest to you. Forms submitted by emails will not be considered.

### B. PERSONAL DETAILS

<b>Title:</b> Mr./MS/Miss		<b>Student ID No:</b>	
<b>Surname :</b>		<b>First Name:</b>	
<b>Other Name (s) :</b>		<b>Email Address:</b>	
<b>Phone Contact:</b>		<b>Institution Name:</b>	
<b>Campus Name:</b>		<b>Program of Study :</b>	
<b>Major(s)/Minor:</b>		<b>TSLB Scheme Name:</b>	
<b>Year of Commencement under TSLB Scheme:</b>		<b>Term of Commencement under TSLB Scheme</b>	

### C. PARTICULARS OF CHANGE

Requested Change (Please Tick)	Description of requested change	Mandatory Documents to Submit										
	Deferment of Studies	Letter of request with evidence (medical reports etc) for the reason(s) for the deferment										
	Reinstatement of Studies	Letter explaining from when and why were you suspended from TELS or had deferred your studies etc. Full academic transcript to be also attached.										
	Application for Allowances	Parents /Guardians salary slip /Statutory declaration by the parents/guardians (Non-working/self-employed parents /guardians. Bank Statement, E-Ticket Card No:..... M-Paisa NO: ..... Evidence of residential address (FEA, Water Bills etc) for the hostel, rented property or place where you will stay during the course of your studies. <table border="1" style="width: 100%;"> <thead> <tr> <th>Category of Allowance</th> <th>Amount applying for per week</th> </tr> </thead> <tbody> <tr> <td>Rent</td> <td></td> </tr> <tr> <td>Food</td> <td></td> </tr> <tr> <td>Bus Fare</td> <td></td> </tr> <tr> <td>Incidental and Stationary</td> <td></td> </tr> </tbody> </table>	Category of Allowance	Amount applying for per week	Rent		Food		Bus Fare		Incidental and Stationary	
Category of Allowance	Amount applying for per week											
Rent												
Food												
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Incidental and Stationary												
	Change in Enrolment	Enrolment Report, Withdrawal form signed by the HEI's etc										
	Summer/Winter Class	Enrollment Report/ Confirmation of enrollment from the Institution										
	Change in Accommodation	FRCS Stamped Tenancy Agreement, Hostel Confirmation Letter										

### D. APPLICANTS DECLARATION

The information provided in my application is, to the best of my knowledge, complete and accurate, and I understand that false statements on this application will disqualify me from the scheme.

<b>Applicants Name:</b>	<b>Applicants Signature:</b>	<b>Date</b>
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### E. For Office Use Only

The application has been approved Yes  NO

### Comments:

<b>TSLB Officer:</b> .....	<b>Date:</b> .....
<b>Manager Students Services:</b> .....	<b>Date:</b> .....