



# Tertiary Scholarship and Loans Board

TSLB 04-01

“Building a Smarter Fiji”

## REQUEST FOR CHANGE(S) IN PROGRAM/MAJOR(S)/MINOR OR INSTITUTION

### A. Conditions for any approved change(s)

1. Incomplete applications will not be considered by TSLB.
2. Duly completed form must be hand-delivered to a TSLB office nearest to you. Forms submitted by emails will not be considered.
3. All change(s) in program/major/minor must be approved by TSLB before any changes are made.
4. Applicants can either change the program, major(s), minor or institutions only once during the entire award duration.
5. No further changes to the program/major/minor or the HEI will be approved by TSLB other than those approved through this application. Only one change is allowed during the duration of sponsorship.
6. Students doing medical programs on annualized assessment must apply for the changes before the commencement of the third year of studies.
7. Non-medical students must apply for the changes before the second year of studies.
8. No approval for any studies at institutions/campuses outside Fiji will be granted.

### B. PERSONAL DETAILS

<b>TIN:</b>		<b>Student ID No:</b>	
<b>Surname :</b>		<b>First Name:</b>	
<b>Other Name (s) :</b>		<b>Email Address:</b>	
<b>Phone Contact:</b>		<b>Institution Name:</b>	
<b>Campus Name:</b>		<b>Current Program of Study :</b>	
<b>Current Major(s)/Minor:</b>		<b>TSLB Scheme Name:</b>	
<b>Year of Commencement under TSLB Scheme:</b>		<b>Term of Commencement under TSLB Scheme</b>	
<b>No: Of Courses Completed under current program/major/minor/HEI</b>			

### C. PARTICULARS OF CHANGE

Requested Change(s)	Please Tick	Document(s) to Submit	Please Tick Documents Submitted
Current Program		<ul style="list-style-type: none"> <li>• Full academic transcript of current program</li> <li>• Offer letter for new program/major/minor or institution</li> <li>• Cross Credit document for new program/major/minor or institution</li> <li>• Program structure for the new program/major/minor or institution</li> </ul>	
Current Major(s)/minor			
Current Institution			
Current Campus		Letter of acceptance from the proposed campus	

**Specify Requested Change:** (Please specify the exact change(s) that you are requesting for. This should include change in program, major/minor and institution and campus (E.g. From which program to what new program are you proposing to change to).  
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### D. STUDENT DECLARATION

The information provided in my application is, to the best of my knowledge, complete and accurate, and I understand that false statements on this application will disqualify me from the scheme And can result in the termination of the award. TSLB reserves the right to seek any additional information.

<b>Applicants Name:</b>	<b>Applicants Signature:</b>	<b>Date</b>
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### E. For Office Use Only

The application has been approved	Yes	<input type="checkbox"/>	NO	<input type="checkbox"/>
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<b>TSLB Officer:</b> .....	<b>Date:</b> .....
<b>Manager Students Services:</b> .....	<b>Date:</b> .....