



Tertiary Scholarship & Loans Board
“Building a Smarter Fiji”

STUDENT ADVISORY

Advisory No : 07/2020

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Date : 25/06/2020

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RENT OR HOSTEL ACCOMMODATION FOR SEMESTER 2 AND QUARTER 3, 2020

Further to the TSLB Student Advisory No. 06/2020 dated 16/06/2020 and in line with the Announcements made by the Honorable Prime Minister on Sunday 21 June, 2020, TSLB wishes to advise **all students sponsored under the Tertiary Education Loans Scheme (“TELS”) for Accommodation Support (Allowances)** as follows:

1. TSLB notes the announcement by the Honourable Prime Minister that the Higher Education Institutions can now commence face to face classes from 30th June, 2020.
2. TSLB is working closely with the Higher Education Institutions (“HEI’s”) to get their confirmed plans for Semester 2 and Quarter 3 of 2020. This includes the commencement and end dates, mode of delivery (online, face to face or blended) etc. As soon as TSLB is privy to the finalised plans, HEI specific advisories may also be issued by TSLB.
3. In light of the above, TSLB wishes to advise all students sponsored under the Tertiary Education Loans Scheme (“TELS”) for Accommodation Support (Allowances) as follows in relation to the application and approval for hostel and rent payments for Semester 2/Quarter 3 of 2020:
 - i. All students who wish to move into the Hostel (including those who are/were in the hostel currently/in the last academic term, must seek prior written approval from TSLB. This is to ensure that TSLB is able to update its hostel tagging list and submit the updated lists to the respective HEI’s. TSLB notes that many students may have checked out of the hostel facilities during the COVID-19 lockdown period and as such it is important that the records at TSLB are updated.
 - ii. All students who wish to rent (including those who were already approved for rent allowance previously) must re-apply and submit a new rent agreement. TSLB notes that many students had vacated their rented properties during COVID-19 lockdown period had moved back to their homes. Based on the advice of students and some landlords, TSLB has removed the rent allowances eligibility from the students Database as the students were no longer renting. As such it is important that all students re-apply for the rent allowances and submit a new rent agreement.
4. To obtain a written approval from TSLB, students must follow the procedures detailed below:
 - i. Download **TSLB Form 04** from TSLB website www.tslb.com.fj and complete the same. **In the form select application for allowances and tick hostel/rent.**
 - ii. In case you are intending to rent, you must submit a new FRCS stamped rent agreement. Students who had submitted the rent agreement at the beginning of

2020 or during the previous academic terms, must submit a new rent agreement for Semester 2 or Quarter 3 of 2020.

- iii. In case you are intending to stay in a hostel, you need to submit a provisional hostel offer letter from the institution.
 - iv. Students on clinical/industrial attachment who are required to either stay in the hostel or rent to complete the same, must produce a supporting letter from the Higher Education Institution.
 - v. You also need to submit with your application a letter of request detailing the following:
 - a) Your permanent place of residence; and
 - b) The genuine reason as to why you need to rent or stay in the hostel despite the classes being offered/conducted online.
 - vi. Completed applications with the required documents must be emailed to customerservices@tslb.com.fj
3. All applications will be reviewed in line with the COVID-19 restrictions (if any) that may be in place during Semester 2/Quarter 3 of 2020 as well as the mode of teaching and learning available for the students.
 4. Any approval granted by TSLB will be issued to the students a week prior to the commencement of classes for Semester 2/Quarter 3 of 2020. Written approvals will be emailed to the students on the email address provided by the student in Form TSLB 04 as submitted to TSLB.
 5. For NTS and other Scholarship recipients for local studies, there is no need to resubmit the hostel or rent agreements.

ENDS